North East Steering Committee (SteerCo) – Terms of Reference

1. Purpose

The purpose of the North East Steering Committee (SteerCo) is to provide strategic oversight, coordination, and prioritisation of activities led by the North East plan sub-groups. The committee supports delivery of the North East plan by monitoring progress, identifying risks and opportunities, and making recommendations to the appropriate RFU decision-making bodies.

2. Objectives

The Steering Committee is responsible for:

2.1. Prioritisation of Objectives

- Evaluating and prioritising key activities required to deliver the North East regional plan.
- Ensuring alignment of sub-group initiatives with overall strategic goals, available resources, and desired impact.

2.2. Recommendations to RFU Decision-Making Forums

- Formulating and submitting well-evidenced recommendations to key RFU decision-making forums.
- Ensuring coordination across workstreams and departments to enable effective decision-making and resource allocation.

2.3. Progress Monitoring

- Reviewing and tracking progress of each workstream against agreed objectives.
- Identifying challenges or delays and facilitating appropriate interventions or strategy adjustments.

2.4. Risk Escalation

- Identifying significant risks, barriers, or dependencies that may impact delivery of the regional plan.
- Escalating these issues to relevant RFU committees or governance forums in a timely and structured manner.

3. Membership

The Steering Committee comprises representatives from across the RFU and the region, including but not exclusive to:

- RFU Council – Women's and Girls Lead (Chair)

- RFU Council- SRFU
- Active Partnership Representative
- North CBRM
- North CVSM
- Colleges representative
- Durham – Women & Girls CB Lead
- Northumberland- Women & Girls CB Lead
- Competitions (RFU)

4. Meeting Cadence

- The Steering Committee will meet **bi-monthly**.
- Meetings will be scheduled to align with the working group meeting cycle, ensuring effective reporting and coordination.